

STONECROFT DAY  
NURSERY LTD



### **Terms and Conditions**

- At entry to the Nursery, your child must be at least 3 months old.
- Fees are payable weekly (cash/ BACS), monthly (cash/cheque/BACS) or termly. Fees must be kept up to date and paid in ADVANCE.
- Invoices not paid within the first 2 weeks of the invoice date will be subject to a £10 or 10% (whichever is greatest) charge, unless previously discussed with the management.
- Parents will not be charged for public holidays nor a week during Christmas holidays.
- Fees are payable if your child is sick or absent through holidays.
- If a child is undergoing a course of medical treatment requiring a regular dose, the nursery staff will assist in giving them the stated dose only if it is **prescribed by a doctor** or medical practitioner. Medicines must **clearly labelled with the child's name, the stated dose** and the name of the prescriber. We do not allow sick children into the nursery.
- The drive area just outside the nursery does not belong to the setting and we request that you DO NOT park in this area.
- No child will be released to anyone other than the parent unless prior arrangements have been made with the nursery and the password known.
- The nursery has the right to increase fees when necessary. Any such increase would normally take effect in January.
- No parent/carer or visitor is to have a mobile phone in use when entering the nursery premises, any such device must be kept in bags/pockets.
- We must have up-to-date contact details for all parents in case of emergencies.
- A small bag with 1 change of clothing and shoes must be supplied along with nappies, wet wipes and nappy cream if necessary.

- Children who have vomiting and diarrhoea in the past 48 hours and children suffering from any infectious diseases will not be accepted into the nursery. This is in accordance with the North Somerset Area Health Authority guidelines.
- One month's written notice is required when your child leaves (unless leaving for school)
- The Nursery reserves the right to ask you to remove your child, either temporarily or permanently.
- If you organise for a staff member to babysit your child outside of the nursery, the nursery is not accountable for the child nor staff member. (Please refer to our Babysitting Policy for further information).